MONTHLY MEETING

Date 31/03/2014                                  Commenced: 6:05 p.m.

Present: P. Lovell, J. Alexander, T-A. Simpson, P. McGinn, A. Stace,

Apologies: C. Roberts

The minutes of the previous minutes held on the 05/03/2014 were distributed and read.
P. Lovell moved that these minutes be accepted as a true and accurate record of that meeting. Seconded P. McGinn

1. BUSINESS ARISING FROM THE PREVIOUS MINUTES

- Food handling course for tuckshop conveners to be followed up
- Pancake stall could be worth considering for the sprints 2014
- Grant for playground cover is entered into a second round application process automatically.
- P. McGinn is making enquiries about suppliers for the formal uniform

2. INWARD AND OUTWARD CORRESPONDENCE

Correspondence was tabled by Secretary, P. Lovell who moved that all inward correspondence be accepted and outward correspondence be adopted. Seconded A. Stace
3. BUSINESS ARISING FROM CORRESPONDENCE

- The committee has agreed to purchase a book to the value of $20.00 to be laid at the ANZAC CEREMONY. This book will be donated to Beauaraba living.
- The Parentalk magazine has a story about an app for smart phones which alerts users when something new is added to the school’s website. It has been suggested that we tell people about this app in the newsletter, to aid with communication issues. Place info about this into newsletter.

4. TREASURERS REPORT

- Available balance as at the end of February 2014 is $6141.67. Copy for Report to be passed onto Secretary.
- P. McGinn moved that her report be accepted, and accounts be passed for payment Seconded P. Lovell

5. PRINCIPAL’S REPORT P&C

Terri-Anne provided her second Principal report for 2014:
Items discussed were:
- Replacing desks in the upper classroom.
- The Assessment framework that is provided by the school
- SWPBS meetings are continuing
- Canberra Trip - Planning / flight booking / information notes out to parents
- Preparing for up and coming NAPLAN

Please see below report:

Principal’s Report
March/April 2014

Completed Actions from last meeting:

Student Numbers – Total 48
The following informs of current student numbers at Southbrook Central SS.

- Prep – 5
- Year 1 - 9
- Year 2 - 5
- Year 3 – 5
- Year 4 – 8
- Year 5 – 5
- Year 6 – 5
- Year 7 – 6
Total - 48

Curriculum

- New timetable update – students and teachers settled into the new timetable. Julie is working hard and doing a great job with mathematics and science.
- GRG action plan progress - approval from DG and uploaded to website. Project 600 – training completed and program underway with year 3.

Resources – Human, Material and Financial

- Budget approved and uploaded to OneSchool
- New classroom desk discussion – adjustable vs standard size. P&C opinion
- Human resources – using teacher aides for additional support and preparation for Yr 3, 5 & 7 NAPLAN assessment. Focusing on QAR comprehension, Test preparation, Narrative/persuasive, Numeracy and individualized support work.
- Jenny is on leave for first two weeks of Term 2.
- Website update – calendar events uploaded, newsletters uploaded, RI and chaplaincy information uploaded, photos uploaded. Error uploading documents discovered! An apology to be in next Newsletter

Facilities

- Asbestos training date??
- New garden – Gary Rowan will start this soon – request for plants in coming Newsletter
- Girls Toilet doors to be sanded back to original surface – repeated defacing.

School Operations

- Tammy will be working with Jenny re control self assessment modules.

Upcoming or Special Events

Canberra Trip 2014

- Parent meeting outcomes – notes from meeting
- Enquiries to Qantas re group bookings. Initial research showed following flight times would be best suited. Notes out to families this week.
- Possible savings with bus while in Canberra.
- Tammy will be compiling draft itinerary for venues to visit in Canberra with my initial input.

School Performance/Confidence in Education

- Chaplaincy representative?
- Ideas for marketing SCSS – Testimonials and welcome packs to new families to Southbrook, investigate before and after school care, contacting pre prep/kindys, playgroups to organise a “Roadshow” to visit and join in with P-2 class for a morning. Community sign to ‘advertise’ what we are doing, continue with community newsletter, get Newsletter into local shops in Pittsworth.
Terri- Anne Simpson moved that her report be accepted. **Seconded : P. Lovell**

6. CLOTHING POOL REPORT

   No report available
   - Next newsletter- send a pre- order for Jerky’s

7. TUCKSHOP REPORT :

   - Amy McNab and Kerrie Train will continue as tuckshop conveners. We will actively try to seek some help for the tuckshop days
   - We are receiving some parental help. This is greatly appreciated

8. FUND RAISING REPORT/ Camp Fundraising

   - No report available
   - For camp we have in place several events. These include Chocolate drive, Easter Raffle, Woolworths BBQ 17th April

9. GENERAL BUSINESS

   - Car Rally- This is an event that we will hopefully run later in the year sometime to provide a great family day out for our
community. Postponed to 2014. M. Basham is willing to take on the organizing role for this event. Proposed dates 21\textsuperscript{st}/ 22\textsuperscript{nd} June

- Terri-Anne Simpson has questioned about the requirements of P&C Approval for all excursions. P. Lovell will seek more information on this

- 17\textsuperscript{th} April has been claimed for a Woolworths Sausage sizzle. This will go towards camp fundraising. Was successfully held raising around $180

- Easter Raffle - P. Lovell will organize a 1\textsuperscript{st} and 2\textsuperscript{nd} prize, and distribute tickets. Tickets have been distributed and some returned. Will be drawn on the 17\textsuperscript{th} April. 1\textsuperscript{st} prize - C Ruhle. 2\textsuperscript{nd} Prize - K. Fisk. A $100 board was also run. Winner was no. 33 L. Rogers

- Mothers Day Stall - Stall will be held on Thursday 8\textsuperscript{th} May. This was run with great success.

- J. Alexander is applying for a small grant to assist with tuckshop utensils/ storage

- Bunnings Sausage sizzle to be held Sunday 25\textsuperscript{th} May. P. Lovell will seek helpers.

\textbf{10. Agenda Items for next Meeting:}

- Discuss the camp fundraising options/ ensuring that those who have put their ideas forward follow them up
- New banner for school

\textbf{11. Applications for New Memberships:}
P. Lovell moved that all new applications for membership be accepted as per the constitution.

12. **NEXT MEETING** 14/05/2013  
   Afternoon meeting. Commencing at 3 p.m.

13. **MEETING CLOSED**  7:52 p.m.

   President: _____________________

   Secretary: ___________________