MONTHLY MEETING

Date 14/07/2016  
Commenced: 3.17 p.m.


Apologies: C. Roberts, S. Gordon

The minutes of the previous minutes held on the 19/05/2016 were distributed and read.

P. Lovell moved that these minutes be accepted as a true and accurate record of that meeting. Seconded J. Alexander

1. **BUSINESS ARISING FROM THE PREVIOUS MINUTES**

   - Regarding Beatifying undercover area between buildings- Grant was successful, P. Lovell will contact landscaper to let them know, and to start working out when things will happen. Ideally Sept School holidays
   - M. Train has been in conversations with Council regarding the tidying up of Southern side of road at our pick up/ drop off area. M. Train will contact the council regarding this matter.
   - Set Down/ Pick up area- Council has been out to see issue- work may be done during December School holidays
   - We will need to look at reworking the unpack and repack of the Book Fair if we hold it again in 2017
   - School Community Notice Board is now up, with great thanks C. Roberts for his time and Ken and Wendy Thornber for donated materials.

2. **INWARD AND OUTWARD CORRESPONDENCE**

   Correspondence was tabled and presented by W. Thornber

   **2017 Fine Food Festival date is set for Sunday 26th March**

   W. Thornber moved that the inwards correspondence be accepted and outward be adopted. **Seconded** C. Pile

3. **BUSINESS ARISING FROM CORRESPONDENCE**

   Grant Approval- Look at purchasing furniture allowed for in the grant, as this is something that we could be using now.
4. **TREASURERS REPORT**
- Copies of statements given to Principal and Secretary
- Available balance as at end June 2016 is $32,142.87 Contains just over $26,000 grant money
- Fundraising $3424.76
- 125th Account $3056.43
- J. Alexander moved that her report be accepted, and accounts be passed for payment **Seconded** A. Stace

5. **PRINCIPAL'S REPORT** P&C

Terri-Anne provided her Principal report for May/ June 2016:

- Items discussed were-
  - I-pads have been received, everything is currently being synced, covers will be purchased by Terri-Anne, P&C will hopefully be successful with a grant to reimburse the school for these
  - Family feedback on report Cards-Positive feedback, only negative was that perhaps specialist teachers could be more descriptive on individual students. Terri-Anne will provide feedback to these teachers
  - Teacher PD continuing with digital technology
  - 4 new computers have been placed in classrooms
  - Q-Parents starter pack has been received. activation should begin Mon. 24th July
  - Absenteeism policy has changed, same day contact will be made
  - A new/ updated/curriculum server was installed during the holidays
  - Feedback on the Amaroo Camp; was very successful.
  - We will look into changing meeting venue

Terri-Anne Simpson moved that her report be accepted.

**Seconded:** K. Brown

6. **CLOTHING POOL REPORT**
   
   Sales for June: $
   
   A clothing rack has been purchased, this will be mounted on the wall to display 2nd hand uniforms.

7. **TUCKSHOP REPORT:**
   - Tuckshop has moved to a Friday in the hope it might attract more help
   - A roster will be place on the door of Tuckshop to be voluntarily filled out, this is working very well

8. **FUND RAISING REPORT/ Camp Fundraising**
   - During the holidays the school was asked to provide a toilet stop for bike riders doing The Colliers RUN, RIDE, RACE for Research bike ride on the 223rd July. The P&C were asked if they would like to provide food for the riders, for perhaps a small donation from the riders. It was agreed that we would do this.
   
   - St Stephens School Centenary Celebrations 6th and 7th August- P. Lovell will get in touch with Leah Smith to find out more details
• P. Lovell has ordered the chip van for the Pittsworth sprints in September

9. GENERAL BUSINESS

• P. Lovell suggested getting some shed shelving to sort out and tidy up the P&C Garden Shed.

• Parental concern was voiced over the use of low high jump mats on the sports day, question was asked after several children hurt themselves. Terri-Anne will look into this.

• P. Lovell has suggested revamping the old Southbrook School sign as opposed to replacing it, due to the originality of it, will look into possibilities for this to happen.

• Heritage Tractor day at Oakey- P. Lovell moved that we do this for just 1 of the 3 days. Seconded J. Alexander

• Ask for parent’s business cards, to add to the news letters in the P&C section.

• Proposed P&C project- lay turf to improve the run up to the long jump pits

• P. Lovell will look at informing Parents of student insurance we pay to Marsh Insurance

• Float the idea of running an Auction

• Telia Simpson has approached the P&C regarding some new ideas-

  ➢ Introducing a non-compulsory levy per child
  ➢ Drop Fundraising events down to 1 or 2 major events a year, to lessen the burden on parents
  ➢ Drop Camp contributions
  ➢ Survey parents to get their ideas on the P&C activities etc

  These items will be discussed further in future meetings

10. Grant Writing Report: Supplied by M. Andrews

• See report

  Maree was at this meeting which was a great opportunity to cover a lot of items- We will proceed with the application to the Council grants for the new notice board to go out on the highway side of the school. The Southbrook Sports Club will be our sponsors for this project. This is due in on the 31st July

• Jupiter’s- under cover area- Grant was successful
11. Agenda Items for next Meeting:

- Halloween Disco for the children
- Proposed month for Car Rally - October
- Catering at Oakey Heritage Tractor day
- September Sprints - Hot Chip Van
- September Father’s Day Stall
- September Festival of the horse Damper Stall

12. Applications for New Memberships:

P. Lovell moved that all new applications for membership be accepted as per the constitution.

13. NEXT MEETING 18/08/2016 General Afternoon meeting. Commencing at 3.15 p.m.

14. MEETING CLOSED 5.55 p.m.

President________________________ Secretary________________________________